

**Regular Meeting
Pines School
September 15, 2016**

The President, Louise Sullivan, called the meeting to order at 3:45 p.m. Other board members present were Julie Maynard and Cindy Riker. Diane Akright and Suzette Cooley-Sanborn were absent. The teacher, Wendy Spray, was in attendance. Public present was Joyce Pecon.

Julie Maynard made a motion to approve the agenda. The motion was seconded by Louise Sullivan. All in favor; motion carried.

Louise Sullivan made a motion to approve the minutes from the regular meeting of August 9, 2016 and the Special Meeting of August 23, 2016. The motion was seconded by Julie Maynard. All in favor; motion carried.

Teacher Report:

- The students can have their school pictures taken in Cheboygan. It will be on September 20th with make-up pictures in November. Cindy Riker made a motion for the class to have pictures taken with expenses not to exceed \$100. Louise Sullivan seconded the motion. Roll call vote. Ayes: Maynard, Riker and Sullivan. Nays: None. Absent: Akright and Cooley-Sanborn. Motion carried.
- The letter to the parents has been ineffective, as tardiness is still prevalent.
- Wendy received a call from Cheboygan Carpet Outlet. They were not pleased they had not received their final payment. Wendy explained we paid once a month. They were not aware of the policy. Cindy will write a letter to them apologizing for the miscommunication and explain that we should have had someone else step in when Diane had a family emergency. Payment is included with this month's payables.
- Wendy's next class starts at the end of December or first of January.
- There are training modules to take place in the Soo at the EUPISD starting in October for five months. Wendy will contact them for the topics and dates. We can discuss and approve expenses next month.

Communication:

- Reviewed Family Fare (Spartan) letter regarding new policy for school reimbursement program.

Visitors:

- Joyce Pecon informed the board of a Memorial Day Service that will be held in 2017 by the BBI Community Foundation (BBICF). She would like the students to participate. Since this is on an unscheduled school day, the board recommended the BBICF approach the parents in the April/May timeframe to see if they would like their children to attend the community function and perhaps do some type of presentation.

Committee Reports:

- None

Old Business

- Teacher's Evaluation/Development Plan: Louise had a discussion with Lindsay Brindley. There is a new framework to finish last year's evaluation and to start up the new year.
- SIP: As with the Teacher Eval/Dev Plan, there are changes to SIP. Lindsay will meet with the School Board on Tuesday, October 4th, to go through all the changes. Time of meeting to be determined. It was recommended to have Terri Antonetti attend, as a future board member.
- Policy/Bylaws: Cindy informed the board that she will be working on making the updates over the next several weeks. She will keep track of the time involved for possible compensation.

September 15, 2016 Minutes (Old Business Continued)

- BBICF Community Playground: Suzette Cooley-Sanborn not available for discuss. Will review next month.

New Business:

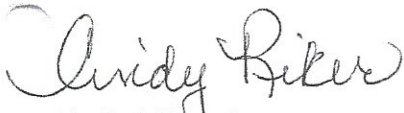
- Cindy was notified by the EUPISD that we did not have enough money in the checking account to cover the payroll. So on September 6, 2016, she made a transfer of \$5,000 from savings to checking. She is now requesting a post approval for the transfer. Louise Sullivan made a motion to approve the transfer. Julie Maynard seconded the motion. Roll call vote. Ayes: Maynard, Riker and Sullivan. Nays: None. Absent: Akright and Cooley-Sanborn. Motion carried.
- 2014 REAP: We must encumber our REAP by 9/30/16. We know of three training workshops for Wendy, Liberty University tuition, and an outing. Louise Sullivan made a motion to approve these expenditures not to exceed \$2,700. The motion was seconded by Julie Maynard. Roll call vote. Ayes: Maynard, Riker and Sullivan. Nays: None. Absent: Akright and Cooley-Sanborn. Motion carried.
- Discussion regarding the equipment cart at the Wagner Room. Bill Akright and Jim Hutchinson fixed the tires. Wendy would like it moved back into the Wagner Room itself. Cindy will inform Bill.

Financial Report:

- The financial statements were reviewed. Louise Sullivan made a motion to approve the bills and transfer \$15,000.00 from savings to checking. The motion was seconded by Julie Maynard. Roll call vote. Ayes: Maynard, Riker, and Sullivan. Nays: None. Absent: Akright and Cooley-Sanborn. Motion carried.

On a motion by Louise Sullivan and a second by Julie Maynard the meeting was adjourned at 4:38 p.m.

Respectfully submitted,



Cindy Riker, Secretary
Bois Blanc Pines School Board