

**Regular Meeting  
Pines School  
November 14, 2017**

The President, Suzette Cooley-Sanborn, called the meeting to order at 4:00 p.m. Other board members present were Terri Antonetti, Jeff Liedel, Julie Maynard and Cindy Riker. The teacher, Wendy Spray, was in absent.

Public in attendance was Charlene McLaren and Kathy Brown.

Jeff Liedel made a motion to approve the agenda. The motion was seconded by Julie Maynard. All in favor. Motion carried.

Terri Antonetti made a motion to approve the minutes from the regular meeting of October 10, 2017. The motion was seconded by Terri Antonetti. All in favor. Motion carried.

**Teacher Report: Reviewed list left by the teacher**

- Wendy and Kaitlyn attending CPI training today, 11/14. No preschool today. Will resume tomorrow. Char McLaren subbing today.
- Meeting tomorrow, 11/15, will require Wendy's attendance. Char McLaren will sub all day.
- Lindsay Brindley will be on-site, Friday, 12/6, weather permitting.
- There were two team members on-site Fri, 11/3.
- Teacher would like to take students on a field trip when there are scheduled shopping trips in December.
- Preschool is going well.
- Kaitlyn is doing an exception job. Works very well with all the students. Very willing to assist whenever and wherever she is needed.
- Teacher would like the board's opinion on public dropping off items for distribution to the students. The board tabled this item until next month, when the teacher can explain situation(s).
- There was a problem today with the heater not turning off. Jeff will contact Rick Winters to see if he can check it out.

**Instructional Specialist Services:**

- Suzette reviewed this month's update from Lindsay Brindley with the board. Lindsay will be talking with Wendy about formalizing a parent/teacher conference(s) and journals by the students.

**Communication:**

- None

**Visitors:**

- Teacher and students doing well.

**Committee Reports:**

- None

**Old Business:**

- Cindy Riker had worked 36 hours year-to-date on the School Bylaws and Policy. Terri Antonetti made a motion to pay her for these additional hours at \$15 per hour or \$540, as a one-time payment. Julie Maynard seconded the motion. Roll call vote: Ayes: Antonetti, Liedel, Maynard and Cooley-Sanborn. Nays: None. Abstained: Riker. Motion carried.

## November 14, 2017 Minutes Continued: (Old Business)

- Laptops: Wendy needs to assign a number to each laptop and keep a list of who has what laptop. A sign-out sheet should be maintained when the laptop leaves the school. We need to send a letter to the parents stating the laptops are site protected. Encourage both the parent and the student to use. Student would need to bring back each school day. The Board would like this done as soon as possible, especially by the Thanksgiving Break. Cindy will inform Wendy.
- 3D Printer: Still not set up. Lindsay was going to pursue with Wendy.
- Internet Services: We have not had any response from the ISD on internet service. Jeff Liedel made a motion to have TDS install internet at the school. Julie Maynard seconded the motion. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Riker and Cooley-Sanborn. Nays: None. Motion carried. Cindy will contact TDS for installation.
- School Pictures: Misty Sibbald will do school pictures. She gave us the prices. Wendy will need to get in touch with her to schedule a date.
- School Calendar: Updated calendar distributed.
- Custodian Position: The applicant's letters were reviewed. Suzette Cooley-Sanborn made a motion to hire Chris Hasbrouck as our new subcontractor for custodial services effective December 1, 2017. The motion was seconded by Julie Maynard. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Riker and Cooley-Sanborn. Nays: None. Motion carried.
- The new subcontractor is required to get fingerprinted. Cindy Riker made a motion to reimburse her expenses to do so not to exceed \$150. The motion was seconded by Suzette Cooley-Sanborn. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Riker and Cooley-Sanborn. Nays: None. Motion carried.

## New Business:

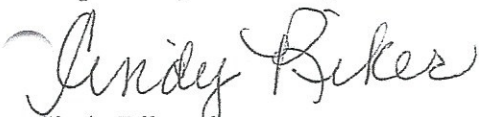
- Playground: Kathy Brown spoke to us extensively regarding adding on to our playground versus building a new one. Lakeshore Industries is one of the know suppliers of playground equipment. Some of the items we need to research are: Who pays for the liability insurance on our playground? Does our current playground equipment need to be inspected and by who? Who would inspect the new equipment? Do we have to get the entire yard fenced? Does it need to be wheelchair accessible? Can we put down cedar chips?
- For information purposes, Julie Maynard shared with the Board the audit questionnaire she received from our auditors.
- The Board discussed the need for an Instructional Technologist. Julie Maynard made a motion to have Kaitlyn Black work an extra hour on preschool days to cover this requirement. Suzette Cooley-Sanborn seconded the motion. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Riker and Cooley-Sanborn. Nays: None. Motion carried. This will make Kaitlyn's hours 9:30 to 2pm.

## Financial Report:

- The financial statements were reviewed. Julie Maynard made a motion to approve the bills and to transfer \$10,000 from savings to checking and post approve the transfer of \$5,000 made on November 13, 2017. The motion was seconded by Terri Antonetti. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Riker and Cooley-Sanborn. Nays: None. Motion carried.

There being no further business the meeting was adjourned at 5:19 p.m.

Respectfully submitted,



Cindy Riker, Secretary  
Bois Blanc Pines School Board